

Traineeships at European Institutions

Calls and Deadlines for 2017/2018



Why do a Traineeship in a European Institutions?

If you would like to get a taster of a career with the EU, why not apply for a traineeship? The European Union offer the possibility to young professionals to work in one of its many institutions through a stage that typically lasts 5 or 6 months. Some institutions offer traineeships systematically (usually twice a year), whereas others only periodically or through spontaneous applications. Below you can find a table showing calls and deadlines for traineeships until December 2018.

These are the institutions that offer the possibility of systematic traineeships throughout the year:

European Commission (EC): Administrative traineeship. If you are one of the selected candidates you get hands-on experience in the international and multicultural environment. This can be an important enrichment for your further career. Every year, there are about 1,300 places available (650 + 650).
https://ec.europa.eu/stages/home_en

European Parliament (EP): Robert Schuman Traineeship. Traineeships for university graduates are intended to enable trainees to build on the knowledge they acquired during their studies and to familiarise themselves with the activities of the European Union and, in particular, the European Parliament.

Translation Traineeship: These traineeships are awarded only to graduates of universities or equivalent institutions. Their purpose is to enable trainees to supplement the knowledge acquired during their studies and to familiarise themselves with the activities of the European Union and, in particular, the European Parliament.

Translation Training: The European Parliament offers the opportunity to undertake translation training placements to applicants who have, before the deadline for applications, obtained a secondary-school leaving certificate corresponding to the level required for entry to university or who have followed a higher or technical course of study to an equivalent level. Such placements are intended in particular for **applicants who are required to complete a training placement as part of their course of study**, provided they have reached the age of 18 by the first day of the training placement.

<http://www.europarl.europa.eu/atyourservice/en/20150201PVL00047/Traineeships>

Council of the European Union: Each year the General Secretariat of the Council (GSC) of the European Union offers some **100 paid traineeships (50 + 50)** lasting 5 months. Trainees will be assigned to a department where they will work as part of the team. They may be required to attend meetings of working parties (and possibly Coreper and Council meetings), draft minutes, translate documents or carry out preparatory work and research on a

particular subject. Trainees will also be invited to participate in a study programme that includes visits and conferences at other EU institutions in Brussels, Luxembourg and Strasbourg.

Unpaid internships: The GSC offers also **around 20 unpaid traineeships** per year. These traineeships are for third, fourth or fifth year university students who have to do a **compulsory training period as part of their course**.

<http://www.consilium.europa.eu/en/general-secretariat/jobs/traineeships/>

European Court of Justice (ECJ): Traineeships are generally undertaken in the Directorate-General for Translation, the Research and Documentation Directorate, the Communication Directorate, the Protocol and Visits Directorate, the office of the Legal Adviser for administrative cases, the Registry of the General Court or the Interpretation Directorate (for detailed rules regarding interpreting traineeships, see below). Applicants must hold a degree in law or in political sciences (majority content, law) or, for traineeships in the Interpretation Directorate, a diploma in conference interpreting.

https://curia.europa.eu/jcms/jcms/Jo2_7008/en/

European Committee of the Regions (CoR): The European Committee of the Regions (CoR) offers a limited number of traineeships for university graduates and local and regional authority staff. You will be in the heart of the dynamics of a political assembly. You will make new contacts. You will bring in new ideas but also broaden your knowledge.

<http://cor.europa.eu/en/about/traineeships/Pages/traineeships.aspx>

European Economic and Social Committee (EESC): Twice a year the European Economic and Social Committee offers traineeships for a period of five months to university graduates who are nationals of the Member States of the European Union, as well as to a number of university graduates from non-EU countries. These periods of in-service training offer an opportunity to learn about the EESC's roles and activities and to acquire professional experience in a multicultural environment. They begin on 16 February and 16 September of each year and take place in the Committee's offices in Brussels

Short-term traineeships: **Unpaid** traineeships for short periods of at least 1 month and 3 months maximum are occasionally available with no age limit for university students and recent graduates.

<http://www.eesc.europa.eu/en/work-with-us/traineeships/long-term-traineeships>

European Court of Auditors (ECA): The European Court of Auditors organises three traineeship sessions per year in areas of interest to its work. Traineeships are granted for three, four or five months maximum. They may be remunerated (1120 €/month) or non-remunerated depending on the budgetary appropriations available.

<http://www.eca.europa.eu/en/Pages/traineeshipcomplet.aspx>

European Data Protection Supervisor (EDPS): In 2005, the EDPS launched its traineeship programme. The main objective is to offer recent university graduates the opportunity to put into practice the knowledge acquired during their studies, particularly in their specific areas of competence. Traineeships allow trainees to acquire practical experience of the EDPS' day-to-day activities as well as in data protection. Twice a year, our traineeship programme hosts on average six trainees. The traineeship sessions start in October and March, each for a five-month period.

https://edps.europa.eu/about-edps/recruitment_en



Timetable for 2017/2018

October 2017	
1 October	Call for CoR stage (September 2018) https://trainee.cor.europa.eu/Form.aspx?m=i&culture=en Deadline for <i>unpaid</i> EU Council stage (February 2018) http://www.consilium.europa.eu/en/general-secretariat/jobs/traineeships/how-to-apply/
15 October	Deadline for EP Schuman stage (March 2018) https://www.secure.europarl.europa.eu/parliament/public/traineeship/secured/puest.do?tab=1&typ=paid&language=en
16 October	Deadline for EU Council stage (February 2018) https://webgate.ec.europa.eu/istat/stage/
31 October	Deadline for ECA stage (February 2018) http://www.eca.europa.eu/en/Pages/traineeshipcomplet.aspx?slD=7 Deadline for EO Web developer (Jan/Feb 2018) https://www.ombudsman.europa.eu/atyourservice/secured/connection.faces

November 2017	
15 November	Deadline for EP Translation stage (April 2018) https://www.secure.europarl.europa.eu/parliament/public/traineeship/secured/puest.do?tab=1&typ=paid&language=en

December 2017	
1 December	Call for ECA stage (May 2018) http://www.eca.europa.eu/en/Pages/traineeshipcomplet.aspx?slD=7
15 December	Call for EP Translation stage (July 2018) Call for EP <i>unpaid</i> Translation Training (July 2019) https://www.secure.europarl.europa.eu/parliament/public/traineeship/secured/puest.do?tab=1&typ=paid&language=en

January 2018	
3 January	Call for EC stage (October 2018) https://ec.europa.eu/stages/home_en Call for EESC stage (September 2018) https://trainee.eesc.europa.eu/Form.aspx?m=i&culture=en
15 January	Call for EU Council stage (September 2018) https://webgate.ec.europa.eu/istat/stage/
31 January	Deadline for EC stage (October 2018) https://ec.europa.eu/stages/home_en Deadline for ECA stage (May 2018) http://www.eca.europa.eu/en/Pages/traineeshipcomplet.aspx?slD=7

February 2018	
1 February	Call for EDPS stage (October 2018) https://edps.europa.eu/data-protection/our-work/publications/other-documents/more-information-procedures-and-calendar_en Call for ECJ stage (October 2018) https://curia.europa.eu/jcms/jcms/Jo2_7008/en/
15 February	Deadline for EP Translation stage (July 2018) Deadline for EP <i>unpaid</i> Translation Training (July 2018) https://www.secure.europarl.europa.eu/parliament/public/traineeship/secured/puest.do?tab=1&typ=paid&language=en

March 2018	
1 March	Deadline for EDPS stage (October 2018) https://edps.europa.eu/data-protection/our-work/publications/other-documents/more-information-procedures-and-calendar_en
15 March	Call for EP Schuman stage (October 2018) Call for EP Translation stage (October 2018) Call for EP <i>unpaid</i> Translation Training (October 2018) https://www.secure.europarl.europa.eu/parliament/public/traineeship/secured/puest.do?tab=1&typ=paid&language=en Deadline for EU Council stage (September 2018) https://webgate.ec.europa.eu/istat/stage/
31 March	Deadline for EESC stage (September 2018) https://trainee.eesc.europa.eu/Form.aspx?m=i&culture=en Deadline for CoR stage (September 2018) https://trainee.cor.europa.eu/Form.aspx?m=i&culture=en

April 2018	
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30 April	Deadline for ECJ stage (October 2018) https://curia.europa.eu/jcms/jcms/Jo2_7008/en/

May 2018	
15 May	Deadline for EP Schuman stage (October 2018) Deadline for EP Translation stage (October 2018) Deadline for EP <i>unpaid</i> Translation Training (October 2018) https://www.secure.europarl.europa.eu/parliament/public/traineeship/secured/puest.do?tab=1&typ=paid&language=en
31 May	Deadline for ECA stage (September 2018)

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July 2018	
1 July	Call for ECJ stage (March 2019) https://curia.europa.eu/jcms/jcms/Jo2_7008/en/

August 2018	
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