

spazio per la protocollazione riservato al Comune		<b>COMUNE DI VENEZIA</b> Direzione Servizi al Cittadino e Imprese
		fascicolo (riservato all'ufficio)
		modulo          codice procedimento (riservato all'ufficio)
<b>AL COMUNE DI VENEZIA</b> <b>DIREZIONE SERVIZI AL CITTADINO E IMPRESE</b> SPORTELLO IMPRESA – Servizio Autorizzazioni Commercio 1 SPORTELLO CINEMA		Protocollo Generale Comune di Venezia PEC commercio@pec.comune.venezia.it Marca da bollo amministrativa da 16 euro

<b>Object:</b>	Request of Authorization for Filming with a Temporary Occupation of a Public Space
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<b>The undersigned:</b>			
Last Name		First Name	
Place of birth	Country of birth	Date of birth	
Tax code Number	Nationality	Gender <input type="radio"/> M <input type="radio"/> F <input type="radio"/> Other	
Address – Town/City	Region/State	Zip /Postal Code	
Street name		Street Number	Phone
Fax	E-mail		
Status: <input type="radio"/> Owner <input type="radio"/> Legal representative <input type="radio"/> Manager <input type="radio"/> Private <input type="radio"/> Other (please, specify) .....			
Company name			
Company Register Number		Company tax code Number	
Address – Town /City	Region/State	Zip /PostalCode	
Street name		Street Number	Phone
Fax	E-mail		

**Request for: Request of Location Permit for Filming with a Temporary Occupation of a Public Space**

<b>normativa di riferimento</b>	<b>Regolamento COSAP</b> <b>Legge 7/8/1990 n. 241</b> e successive modifiche “Nuove norme in materia di procedimento amministrativo e di diritto di accesso a documenti amministrativi” <b>D. Lgs. 22.02.2004 n. 42, p. II e III</b>

**Attention: please note that false declarations will be prosecuted under Italian law (art. 76 - D.P.R. 445/2000)**

**Locations:**

enice municipale territory
Areas:

**Dates :**

From	To
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**Purpose of the shooting:**

<input type="radio"/>	Film
<input type="radio"/>	Shiort Film
<input type="radio"/>	TV Serie
<input type="radio"/>	Commercial Advertising
<input type="radio"/>	Documentary
<input type="radio"/>	Videoclip
<input type="radio"/>	Photo Shoot
<input type="radio"/>	Advertising Photo Shoot
<input type="radio"/>	TV Program
<input type="radio"/>	Other

**Title:**

**Director:**

**Production:**

**Product (if advert):**

Total number of crew members:	Total number of Actors:	Total number of Extras:
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Technical Equipment:

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Scenography:

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Special Effects:

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**Request permits for :**

Permit for temporary occupation of a public space for:

<input type="radio"/>	construction and set-up
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<input type="radio"/>	positioning the filming equipment
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Block of waterway traffic

<input type="radio"/>	total
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<input type="radio"/>	Intermittent
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Block of pesestrian traffic

<input type="radio"/>	total
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<input type="radio"/>	Intermittent
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<input type="radio"/>	Permit to access a restricted area
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<input type="radio"/>	exclusive use of parking / mooring spaces
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Other requests:

<input type="radio"/>	Request for access to the 50% discount discount if over 50% of the personnel employed were local professionals (companies or individuals with an established address within the Municipality of Venice — <i>Deliberation of the City Council N° 418 of 29 July 2004</i> )
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**Declaration of payment of the administrative fee of 50 euros for processing applications (granting of a temporary public space) (Deliberation of the City Council N° 10 of 18/01/2013):**

<input type="radio"/> via Bank Transfer to the account (From within Italy) IBAN IT14W0760102000000010807303 (From abroad) BIC: BPPIITRRXXX -IT-14-W-07601-02000-000010807303 addressed to Comune di Venezia - ATTIVITÀ DIVERSE SERVIZIO TESORERIA purpose of the payment: "DIRCOM" date of payment: _____ MTCN Transaction reference: _____	
<input type="radio"/> via post office transfer to the account n. 10807303 addressed to: Comune di Venezia - ATTIVITÀ DIVERSE SERVIZIO TESORERIA purpose of the payment: "DIRCOM" date of payment: _____ MTCN Transaction reference: _____	

**Please attach the following documents:**

Allegati:	codice	copie
Valid ID document		1
Maps of the area of temporary occupation and/or temporary block of the traffic		1
Maps of the restricted traffic areas to access and/or reserved parking areas		1
Description of Technical equipment and scenography		1
Crew list (for COSAP discount)		1
Synopsis of the project		1
Valid Insurance Policy		
Other specific permits		1 or more

**The undersigned declares:**

- That the activity will not block the normal circulation of vehicles, boats or pedestrian traffic, will not interfere with the normal activities in the area, and will not violate any regulation or by-laws (in case of any violation of law, Police have the authority to stop the filming and demand to pay the relative fine;

**and undertakes to:**

- retain the issued permit (with registration number) for the entire duration of filming, ready for display;
- exempt Venice municipality and its functionaries from all liabilities and damages resulting from activities related to the film/photo-shoot;
- clearly mention, in either the opening or end credits, the work's collaboration with: *Comune di Venezia – Venice Film Commission*;
- send a copy of the film/video/published photographic work to: *Comune di Venezia*, for the Municipal Archives.

**The signatory delegates the hereunder for further administrative procedures:**

Name	Surname
Type of IID document	ID document Number
Phone	E-mail

**The undersigned declares to be informed about the privacy policy and processing of personal data rules and about the administrative procedure rules:**

- Information on the treatment of the personal data (*informativa sul trattamento dei dati personali di cui all'art. 13 del D.L. 30/06/2003 n. 196*);
- Information on procedure (*informativa sui procedimenti di cui all'art. 3 del D.P.R. 26/04/1992 n. 300*).

date	Owner or legal representative or attorney signature
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